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1. Open Access

Narrative Science provides users with an open access to peer reviewed journal articles. Upon approval, the articles submitted would be made free and available on site. The cost of publication would be enveloped by the cost of article processing charges provided by the funder, institution or author. Charges would only be required once the manuscript has been approved for publication.

2. Article Processing Charges (APC)

The APC covers the cost of publication and ensures that the article would be mad free and available online. The APC is based on the date of the original peer reviewed submission, regardless of date of approval for each article.

3. Publication

3.1. Types

Narrative Science invites authors to submit original manuscripts that is in relation to Narrative Science. Other forms of journal articles and literature reviews would not be accepted.

4. Manuscript Preparation

4.1. Formatting

4.1.1. File Format

Journal articles are to be formatted in the following formats: **DOC, DOCX, RTF or PDF**. Journal articles should not be locked or password-encrypted upon submission. If so, the article would be deemed **invalid**.

4.1.2. Font and Size

The font used should be either **Times New Roman, Calibri or Arial**. The size of each font should be **12**.

4.1.3. Headings, Layout and Spacing

A maximum of 3 heading levels. Do indicate clearly the heading levels in the manuscript. Manuscript text should be double-spaced (2.0). Avoid formatting text into multiple columns.

4.1.4. Page and Line Numbers

Include page and line numbers in the manuscript. Ensure continuous numbering.

4.1.5. Tables and Footnotes

Insert tables immediately below the first paragraph that it has been cited.

Footnotes are not permitted. If required, transfer it over to either the main text or reference list.

4.2. Citation and Reference Styles

APA Formatting style is the only accepted citation and reference style. Author is to ensure that the formatting style is of the most recent edition upon submission.

4.2.1. Language and Abbreviations

Manuscript must be submitted in English. For translations of manuscripts, authors may submit them as supporting information.

4.2.1.1. Nomenclature

Use correct *Units of measurement, Name of Drugs, Species, Genes and Allergens (italics)* whenever possible.

5. Manuscript Organizational Structure

The following is the standard structure of how a journal article should appear:

Title*

Author(s)*

Affiliation(s)

Abstract*

Summary*

Introduction*

Materials and Methods*

Results*

Discussion*

Acknowledgements*

References*

Supporting Information

6. Policies

6.1. Peer Review

Each manuscript is to be peer-reviewed by at least 2 anonymized expert reviewers.

Upon completed reviewing, the article would be submitted to an Editor (also anonymized) that would decide whether the journal article is subjected for approval for publishing. Editors would consider the peer-reviewed reports when making a decision. However, they are not bounded by the opinions or recommendations from the reviewers.

6.2. Conflict of Interest

When declaring a conflict of interests, the information must be specific. If a conflict of interest is present, do include a heading “Conflicts of Interest” after the acknowledgment section. If no declaration is made, the article would be printed under “None Declared”.

6.3. Patient Consent

Any articles conducting live animals or human research must state clearly the methodology and the relevant Ethics Committee that provided approval. Information consisting of informed consent should be included in the manuscript text. Do not include the patient’s actual written informed consent in the journal article as it breaches confidentiality agreements. The author has to confirm, in writing, that they have obtained the consent of the patient(s).

6.4. Plagiarism

Copyright infringement, plagiarism and other forms of breaches are unacceptable in Narrative Science. We aim to maintain the rights of authors and always swiftly investigate claims of plagiarism. Submitted journal articles would be examined by plagiarism software to ensure no form of copyright infringement had taken place.

Should an article be categorized as plagiarized content, Narrative Science reserve the right to take the necessary actions. (retracting the article, legal proceedings, providing a correction)

6.5. Publishing Agreement

Prior to publication, the author(s) are required to sign a journal contributor’s publishing agreement, which allows individuals to cite their work without requiring direct permission from the author(s).

7. Submission of Manuscript

While filling out the online form, users are expected to provide the following information: Name of Author(s), Journal Title, Email Address, Contact Number, Abstract/Summary of Research and Keywords associated to their journal articles. Upon submission, there would be a processing and reviewing process of each journal article (estimated 3 weeks). It is also understood that author(s) are responsible for obtaining the necessary permissions from the copyright holders.

8. Acceptance

After reviewing period, the verdict of the journal article would be conveyed to the author through email. If approved, the article would be prepared for publication, which is estimated to take place between 4-6 weeks. The author would also be informed of the payments required for the Article Processing Charges (APC). Author(s) are expected to conduct a thorough check to confirm all relevant information prior to publication.

9. Additional Enquiries

For additional queries, you can contact the service team at

www.narsciservice@gmail.com